

**Indianapolis Washington Township  
Lions Club  
By-Laws**



**Revised-2002**

## **By-Laws**

### **No. 1 *Fees and Dues***

- A. Each NEW, Transfer, or Reinstated member shall pay an entrance fee of \$25 to join the club. The Board of Directors may waive or reduce the entrance fee for a New Member if it serves the best interests of the club. The Club in this event would pay the required fees to Lions Clubs International.
- B. Each Active, or Member-at Large member of this club shall pay an annual dues of \$50 in semi-annual installments of \$25 each installment as determined by the Board of Directors
- C. Life Members shall pay the club dues of \$50 per year, minus the dues amount for Lions Clubs International. They will be required to pay the State/District and Club assessed dues. They will not be charged for the International Dues since that has been waived by Lions Clubs International for being a Life Member.

### **No. 2 *Member's Expenses for Lions Meetings***

- A. **Cabinet Meetings**
  - 1. The cost the meal for a Cabinet Meeting for each delegate attending shall be paid by this club.
  - 2. Payment for a spouse/friend to a Cabinet Meeting will be the responsibility of the Lion and will be charged to that Lion by the Secretary of the club.
  - 3. Should the Lion not attend the meeting and a replacement cannot be found, the Lion **will** be required to pay the club back for the expenses for the meeting.
  - 4. All expenses shall be paid by the Secretary and sent in with the application for the meeting, provided moneys are available from the budget.

**B State Conventions**

Those Lions serving as Delegates for the MD 25 State Convention, and all Past District Governors (who have lifetime delegate status) shall have their expenses paid equally determined by the amount of moneys available in the annual budget for the MD 25 State Convention expenses. The delegate shall turn in a receipt of voting at the convention to the club secretary upon return from the convention as proof of representation to the convention.

**C. International Conventions**

Lions Clubs International mandates that each Lions Club attempt to have representation at the annual convention. Those elected Delegates from the club who attend the annual Lions Clubs International Convention may have their expenses paid up to the amount designated in the annual club budget for the International Convention. If more than one delegate attends, or if alternates also attend, the expense money will be divided equally among the Delegates and/or Alternate Delegates. The delegate shall turn in a receipt of voting at the convention to the club secretary upon return from the convention as proof of representation to the convention.

**No. 3 *Meal Payments***

- A It is the responsibility of all ACTIVE members to be at the meetings and participate with the meal. The cost of the meals will be \$5 payable at the meeting. (Payment may be made in advance for future meetings should the Lion desire to do so.)
- B. A designated “caller (s)” will attempt to contact each of the Active members to determine if they will be at the next meeting. If a Lion is not contacted, that Lion will need to pay the \$5.00 fee at the meeting if they attend. The purpose of the callers is to help the cook know ahead of time how many approximately, will be attending the meeting. Those Lions who do not eat, will not be charged for a meal.
- C. It is very important for all members to attend the meetings for communication purposes and to socialize with the other members. If the Lion feels a meal charge has been unjustly made; the Lion can appeal that decision to the Board of Directors.

#### **No. 4      *Greeters***

Greeters for each meeting will be selected by a lottery at the preceding meeting and there will be (2) greeters for each meeting.

The greeters will be paid a portion of the lottery winnings at the conclusion of the meeting they have been the greeter. It is important that all members greet any guests and other members of the club at all times.

#### **No. 5      *Miscellaneous Policies***

- A. Each new member inducted into the club shall be given a “golf” style cap and name badge. Other club members may purchase these caps from the Secretary at club cost.
- B. **Melvin Jones Fellowships** may be presented each year at the December meeting with spouses and guests. A maximum of (2) MJF will be presented provided the budget allows for the money. Each MJF will cost \$1,000 and will be paid to the Lions Clubs International Foundation by the club. Qualifications for the Melvin Jones Fellowship are listed in the Policies of the Club.
- C. **W.P. Woods Awards** will be presented each year at the December meeting with spouses and guests. A maximum of (2) W. P. Woods Awards will be presented provided the budget allows for the money. Each W.P. Woods Award will cost \$500 and will be paid to the Indiana Lions Foundation by the club. Qualifications for the W.P. Woods Award are listed in the Policies of the Club.
- D. There will be a 50/50 drawing held at each meeting to assist the club administration fund. The winner shall be paid half of the amount taken in. The second and third place winners will become the greeters for the next meeting.
- E. All meeting of this club will start promptly at 6:30 PM and attempt to end by 8:00 PM
- F. A Board of Directors meeting shall be held at least once a month as indicated in the charter and in the Lions Clubs International Constitution.
- G. All able-bodied members (Active and Member-at-Large) will be expected to participate in the club work projects to the best of their ability.

**No. 7      *Political Endorsements***

This club shall not endorse or recommend any candidate for public office, nor shall members in meetings of this club debate partisan politics or sectarian religion.

**No. 8      *Member Aspiration for Politics***

Except to further his/her progress in Lionism, no officer or member of this club shall use his/her membership as a means of furthering any personal, political, or other aspiration, nor shall the club, as a whole, take part in any movement not in keeping with its purposes and objects.

**No. 9      *Solicitation of Funds***

Any individual or individuals who are not members of the club shall solicit no funds from members of the club during meetings. Any suggestion or proposition made at any meeting of this club calling for the expenditure of money for other than the regular obligations shall be referred to the finance committee.

**No. 10     *Appointments***

**Section A.** The president, except for the members and chairman of the membership committee, who are elected, **may** appoint the following standing committees.

**(1) Administrative Committees:**

- (a) Attendance
- (b) Constitution and By-Laws
- (c) Convention
- (d) Finance
- (e) Lions Information
- (f) Membership
- (g) Information Technology (Web Page)
- (h) Program
- (i) Public Relations/Bulletin Editor
- (j) Directory
- (k) Leadership Development
- (l) Chaplain
- (m) Assistant Secretary
- (n) Assistant Treasurer
- (o) Parliamentarian

**(2) Activities Committees:**

- (a) Youth Outreach Program
- (b) Diabetes Awareness
- (c) Sight Conservation and Work with the Blind
- (d) Hearing and Speech Action and Work with the Deaf
- (e) Environmental Services
- (f) Leo Club Program
- (g) Youth Exchange Program
- (h) School for the Blind Program
- (i) Camp Woodsmoke-District 25-F Camp Project

Other activities of Lionism for which committees may be appointed are: Citizenship Services; Educational Services; Health Services; Social Services; Recreational Services; Public Services; and International Youth Camps.

**Section B.** Special Committees: From time to time, the president may appoint, with the approval of the board of directors, such special committees as may be necessary in his/her judgment or the judgment of the board of directors.

**Section C.** The president shall be an ex-officio member of all committees.

**Section D.** All committees shall consist of a chairman and, subject to Section B above, as many members as shall be considered necessary by the president.

**Section E.** Each committee, through its chairman, shall report, either verbally or in writing, each month to the board of directors.

**Section F.** All problems pertaining to either administrative or activity matters shall be referred to the corresponding committee for study and recommendation to the Board of Directors.

**No. 11      *Amendment of By-Laws***

**Section A.** These by-laws may be altered, amended or repealed at any regular or special meeting of this club at which a quorum is present, by the vote of a majority of the members present in person and voting.

**Section B.** No amendment shall be put to vote unless written notice thereof, stating the proposed amendment, shall have been mailed or delivered personally to each member at least ten (10) days prior to the meeting at which the vote on the amendment is to be taken.

